

*NORTH CAROLINA  
WILDLIFE FEDERATION, INC.*

*FINANCIAL STATEMENTS  
DECEMBER 31, 2012*

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***NORTH CAROLINA WILDLIFE FEDERATION, INC.***

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**December 31, 2012**

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# C. DEWITT FOARD & COMPANY, P.A.

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PHILLIP G. WILSON  
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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
North Carolina Wildlife Federation, Inc.  
Charlotte, North Carolina

We have audited the accompanying financial statements of North Carolina Wildlife Federation, Inc. (a not-for-profit organization) which comprise the statement of financial position as of December 31, 2012, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of North Carolina Wildlife Federation, Inc., as of December 31, 2012, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Report on Summarized Comparative Information

We have previously audited North Carolina Wildlife Federation, Inc.'s 2011 financial statements, and our report dated May 18, 2012, expressed an unmodified opinion on those financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2011, is consistent, in all material respects, with the audited financial statements from which it has been derived.

*C. DeWitt Foard & Company, P.A.*

Charlotte, North Carolina  
June 21, 2013

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***NORTH CAROLINA WILDLIFE FEDERATION, INC.*****Statement of Financial Position****December 31, 2012, with prior year comparative totals**

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<b><u>ASSETS</u></b>	December, 31	
	2012	2011
Cash and cash equivalents	\$ 523,427	\$ 263,528
Prepaid expenses	2,262	2,262
Investments	395,378	393,140
Property and Equipment (net)	261,185	257,799
Other assets	5,800	5,800
<b><i>TOTAL ASSETS</i></b>	<b><i>\$ 1,188,052</i></b>	<b><i>\$ 922,529</i></b>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
Liabilities:		
Accounts payable	\$ 16,254	\$ 17,744
Net Assets:		
Unrestricted	1,096,049	833,828
Temporarily restricted	33,749	28,957
Permanently restricted	42,000	42,000
Total Net Assets	1,171,798	904,785
<b><i>TOTAL LIABILITIES AND NET ASSETS</i></b>	<b><i>\$ 1,188,052</i></b>	<b><i>\$ 922,529</i></b>

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**NORTH CAROLINA WILDLIFE FEDERATION, INC.****Statement of Activities****Year Ended December 31, 2012, with prior year comparative totals**

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	Year ended December 31, 2012				Prior Year Comparative Totals
	Unrestricted	Temporarily Restricted	Permanently Restricted	Totals	
<b><u>SUPPORT AND REVENUE</u></b>					
Contributions	\$ 596,457	\$ -	\$ -	\$ 596,457	\$ 257,624
Grants	195,087	-	-	195,087	167,711
Membership	116,348	-	-	116,348	105,592
Investment income	33,765	4,792	-	38,557	20,703
Other income	28,228	-	-	28,228	6,927
<b><i>Total</i></b>	<b>969,885</b>	<b>4,792</b>	<b>-</b>	<b>974,677</b>	<b>558,557</b>
<b><u>EXPENSES</u></b>					
Program services	606,558	-	-	606,558	461,093
Management and general	53,527	-	-	53,527	40,372
Fundraising	47,579	-	-	47,579	35,326
<b><i>Total</i></b>	<b>707,664</b>	<b>-</b>	<b>-</b>	<b>707,664</b>	<b>536,791</b>
<b><i>CHANGE IN NET ASSETS</i></b>	<b>262,221</b>	<b>4,792</b>	<b>-</b>	<b>267,013</b>	<b>21,766</b>
<b><i>NET ASSETS, BEGINNING</i></b>	<b>833,828</b>	<b>28,957</b>	<b>42,000</b>	<b>904,785</b>	<b>883,019</b>
<b><i>NET ASSETS, ENDING</i></b>	<b>\$ 1,096,049</b>	<b>\$ 33,749</b>	<b>\$ 42,000</b>	<b>\$ 1,171,798</b>	<b>\$ 904,785</b>

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***NORTH CAROLINA WILDLIFE FEDERATION, INC.*****Statement of Functional Expenses****Year Ended December 31, 2012, with prior year comparative totals**

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	Year ended December 31, 2012				Prior Year Comparative Totals
	Program Services	Management and General	Fundraising	Totals	
<b><i>PERSONNEL</i></b>					
Salaries	\$ 173,285	\$ 18,790	\$ 16,702	\$ 208,777	\$ 208,114
Payroll taxes	15,803	1,714	1,523	19,040	19,218
Benefits	22,916	2,485	2,209	27,610	24,284
<b><i>Total</i></b>	<b><i>212,004</i></b>	<b><i>22,989</i></b>	<b><i>20,434</i></b>	<b><i>255,427</i></b>	<b><i>251,616</i></b>
<b><i>OTHER EXPENSES</i></b>					
Printing and reproduction	58,059	6,296	5,596	69,951	49,491
Conferences and meetings	119,203	12,926	11,489	143,618	93,517
Special project materials	106,933	-	-	106,933	28,124
Postage and delivery	30,938	3,355	2,982	37,275	28,461
Occupancy	10,934	1,186	1,054	13,174	3,854
Equipment maintenance	4,111	446	396	4,953	6,284
Insurance	10,859	1,177	1,047	13,083	10,599
Communications	5,607	608	540	6,755	8,313
Professional services	7,585	822	732	9,139	16,851
Travel	9,229	1,001	890	11,120	11,248
Scholarships	6,000	-	-	6,000	4,000
Other expenses	5,226	567	504	6,297	3,292
Bank charges	3,642	395	351	4,388	3,867
Property taxes	1,193	129	115	1,437	1,335
Supplies	3,517	381	339	4,237	1,554
Dues and subscriptions	480	52	46	578	-
<b><i>Total</i></b>	<b><i>383,516</i></b>	<b><i>29,341</i></b>	<b><i>26,081</i></b>	<b><i>438,938</i></b>	<b><i>270,790</i></b>
Total Expenses Before					
Depreciation	595,520	52,330	46,515	694,365	522,406
Depreciation expense	11,038	1,197	1,064	13,299	14,385
<b><i>TOTAL EXPENSES</i></b>	<b><i>\$ 606,558</i></b>	<b><i>\$ 53,527</i></b>	<b><i>\$ 47,579</i></b>	<b><i>\$ 707,664</i></b>	<b><i>\$ 536,791</i></b>

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***NORTH CAROLINA WILDLIFE FEDERATION, INC.*****Statement of Cash Flows****Year Ended December 31, 2012, with prior year comparative totals**

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	December 31,	
	2012	2011
<b><u>OPERATING ACTIVITIES</u></b>		
Change in net assets	\$ 267,013	\$ 21,766
Adjustments to reconcile change in net assets to cash flows from operating activities:		
Depreciation	13,299	14,385
Realized and unrealized losses (gains)	(12,536)	1,533
Increase (decrease) in operating liabilities:		
Accounts payable	(1,490)	4,009
<i>Cash Flows from Operating Activities</i>	<b><i>266,286</i></b>	<b><i>41,693</i></b>
<b><u>INVESTING ACTIVITIES</u></b>		
Purchase of fixed assets	(16,685)	-
Purchase of investments	(97,600)	(107,247)
Proceeds from sale of investments	107,898	74,168
<i>Cash Flows from Investing Activities</i>	<b><i>(6,387)</i></b>	<b><i>(33,079)</i></b>
<b><i>NET CHANGE IN CASH AND CASH EQUIVALENTS</i></b>	<b><i>259,899</i></b>	<b><i>8,614</i></b>
<b><i>CASH AND CASH EQUIVALENTS, BEGINNING</i></b>	<b><i>263,528</i></b>	<b><i>254,914</i></b>
<b><i>CASH AND CASH EQUIVALENTS, ENDING</i></b>	<b><i>\$ 523,427</i></b>	<b><i>\$ 263,528</i></b>

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# ***NORTH CAROLINA WILDLIFE FEDERATION, INC.***

## **Notes to Financial Statements**

**December 31, 2012**

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### **NOTE 1 - NATURE OF ACTIVITIES**

#### *Organization*

North Carolina Wildlife Federation, Inc. (the Federation) was incorporated in April, 1945, under the laws of the State of North Carolina as a nonprofit organization. Its primary purpose is to be the leading advocate of wildlife and wildlife habitat in North Carolina. Programs and special events held by the Federation serve as an outreach to the public to educate them on the value and importance of wildlife in North Carolina.

#### *Funding sources*

The Federation is supported primarily by membership dues and contributions from other organizations and individuals.

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### *Basis of presentation*

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Unrestricted net assets* – Unrestricted net assets are those currently available for use in the day-to-day operation of the Federation and those resources invested in property and equipment.

*Temporarily restricted net assets* – Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Federation and/or the passage of time. When a restriction expires, that is when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

*Permanently restricted net assets* – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Federation. At year-end, the Federation had \$42,000 of permanently restricted net assets.

#### *Contributions and grants*

The Federation reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. Restricted grants and contributions whose restrictions are met in the same reporting period as received are reported as unrestricted support.

#### *Membership*

Membership dues are recognized as income during the period in which it is earned. Dues received related to the subsequent year are shown as deferred revenue. At December 31, 2012, there was no deferred revenue.



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# ***NORTH CAROLINA WILDLIFE FEDERATION, INC.***

## **Notes to Financial Statements**

**December 31, 2012**

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### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued**

#### ***Cash and equivalents***

Cash and equivalents consist of cash on hand, cash in banks, and certificates of deposit with original maturities of three months or less.

#### ***Property and equipment***

Property and equipment, which consists of equipment, vehicles, and leasehold improvements, valued at \$500 or more is carried on the books at its original cost if purchased or fair value if donated and depreciation expense is recorded using the straight-line method of depreciation over an estimated life of the assets, which vary from 10-40 years for buildings, 3-5 years for vehicles, and 5-20 years for equipment and software.

#### ***Donated services and goods***

Donated services are reported as contributions when the services (a) create or enhance non-financial assets or (b) would be purchased if they had not been provided by contribution, require specialized skills, and are provided by individuals possessing those skills. Donated goods, if significant, are included in support at fair value. During year ended December 31, 2012, the Federation recorded no donated goods or services.

In addition, the Federation receives a substantial amount of donated services from unpaid volunteers in carrying out its program activities. No amounts have been reflected in the financial statements for these services since they do not meet the criteria for recognition.

#### ***Federal income tax status***

The Federation is exempt from Federal income tax on its exempt function income under Internal Revenue Code Section 501(c)(3). The Federation is classified as other than a private foundation as defined by Section 509(a) of the Internal Revenue Code.

Generally accepted accounting principles require an organization to recognize a tax benefit or expense from an uncertain tax position only if it is more than likely than not that the position will be sustained on examination by the taxing authorities, based on the technical merits of the position. The Federation had no uncertain tax positions as of December 31, 2012.

#### ***Use of estimates***

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of support, revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### ***Functional allocation of expenses***

Expenses are allocated to program services and support services based on management's estimates of time spent and various allocation methods appropriate to the type of expense.

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# **NORTH CAROLINA WILDLIFE FEDERATION, INC.**

## **Notes to Financial Statements**

**December 31, 2012**

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### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued**

#### Other assets

The Federation has artwork that is not for sale that is recorded at fair value when donated.

#### Prior-year comparative totals

The financial statements include certain prior-year summarized information, which is presented for comparative purposes only. Accordingly, such information should be read in conjunction with the Federation's 2011 financial statements, from which the summarized information was derived.

### **NOTE 3 - INVESTMENTS AND INVESTMENT INCOME**

Investments of the Federation are recorded at fair value based on market quotations. Changes in the fair value of securities are reflected as unrealized investment gains or losses in the accompanying statement of activities.

Purchases and sales of securities are reflected on a trade-date basis. Interest and dividend income is recorded as earned or declared on an accrual basis.

Investments consist of the following as of December 31, 2012:

#### J.P. Turner & Company:

Stocks and options	\$ 216,404
Mutual funds	12,187
Fixed income	<u>166,787</u>
TOTAL	<u>\$ 395,378</u>

#### Investment income

Investment income for the year 2012 is comprised of the following:

Interest and dividend income	\$ 26,021
Realized and unrealized gains	<u>12,536</u>
TOTAL	<u>\$ 38,557</u>

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# ***NORTH CAROLINA WILDLIFE FEDERATION, INC.***

## **Notes to Financial Statements**

**December 31, 2012**

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### **NOTE 3 - INVESTMENTS AND INVESTMENT INCOME, continued**

#### ***Fair value of financial instruments***

GAAP requires fair value of financial instruments to be determined based on the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants. It establishes a three-level valuation hierarchy based upon observable and unobservable inputs, as follows:

Level 1 - Fair value is based on quoted prices in active markets for identical assets or liabilities.

Level 2 - Fair value is based on observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

Level 3 - Fair value is based on unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

The Federation's investments at December 31, 2012 are all classified as a Level 1.

### **NOTE 4 - PROPERTY AND EQUIPMENT**

Property and equipment consists of the following as of December 31, 2012:

Building	\$ 294,175
Furniture and equipment	16,671
Computer software	<u>34,635</u>
Total Property and Equipment	345,481
Less – accumulated depreciation	<u>(84,296)</u>
PROPERTY AND EQUIPMENT, NET	<u><u>\$ 261,185</u></u>

### **NOTE 5 - NET ASSETS**

#### ***Temporarily restricted***

Temporarily restricted net assets as of December 31, 2012 are \$33,749 and are restricted to be used for scholarships.

#### ***Permanently restricted***

Permanently restricted net assets of \$42,000 must be held by the Federation in perpetuity. Income that may be used for scholarships is shown in temporarily restricted net assets, as indicated above.

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# ***NORTH CAROLINA WILDLIFE FEDERATION, INC.***

**Notes to Financial Statements**

**December 31, 2012**

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## **NOTE 6 - ENDOWMENT**

The Federation's endowments consist of four funds established for conservation education and scholarships. The Federation's endowments include donor-restricted funds to function as endowments. As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of the Federation has interpreted the State Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Federation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Federation in a manner consistent with the standard of prudence prescribed by SPMIFA. In accordance with SPMIFA, the Federation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Federation, and (7) the Federation's investment policies.

*Investment Return Objectives, Risk Parameters and Strategies.* The Federation has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment funds while also maintaining the purchasing power of those endowment assets over the long-term. Under this policy, as approved by the Board of Directors, endowment assets are invested in a well diversified asset mix, which includes equity and debt securities that is intended to produce results that attempt to match the price and yield results of the S&P 500 index. Actual returns in any given year may vary.

*Spending Policy.* The distributable amount determined for the funds shall include all earnings, realized capital gains, and support received during each the year.

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# ***NORTH CAROLINA WILDLIFE FEDERATION, INC.***

## **Notes to Financial Statements**

**December 31, 2012**

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### **NOTE 7 - LEASES**

Lease payments for office space made during the current fiscal year were \$13,200, and lease payments for equipment made during the current fiscal year were \$4,210. The amount shown as occupancy expense in the accompanying financial statements is presented net of \$2,700 of rental income collected from tenants who sub-lease a portion of the Federation's office space. Future minimum payments under non-cancelable operating lease agreements for office space are due during the years ending December 31:

2013	\$ 13,200
2014	<u>11,000</u>
TOTAL	<u>\$ 24,200</u>

### **NOTE 8 - CONCENTRATIONS OF CREDIT RISK**

#### Cash

The Federation regularly maintains cash balances at financial institutions in excess of FDIC and SIPC insured limits. At December 31, 2012, the uninsured balance of cash was \$245,061. However, management believes that the risk related to the accounts is minimal because of the strong credit rating of the financial institutions.

#### Credit risk

Investments held in financial institutions are insured up to \$500,000 by the Securities Investor Protection Corporation (SIPC); however, this insurance does not cover the loss of value of the underlying assets. As disclosed in Note 3 above, the Federation maintains a variety of investments which are subject to fluctuations in market values and expose the Federation to a certain degree of investment risk.

#### Revenue concentration

The Federation received the majority of its funding during the year ended December 31, 2012, from a limited number of funding sources, which represents a significant concentration of revenue. Any significant reduction in this funding, if this were to occur, could have a significant effect on the Federation's programs and activities.

### **NOTE 9 - SUBSEQUENT EVENTS**

The Federation has evaluated subsequent events from the date of the statement of financial position through the date of the audit report which is the date the financial statements were available to be issued. During this period, no material recognizable subsequent events were identified.